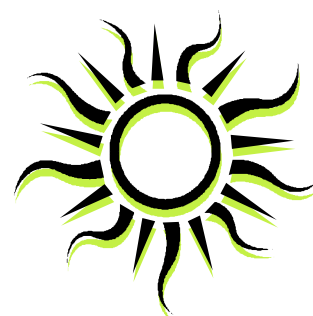
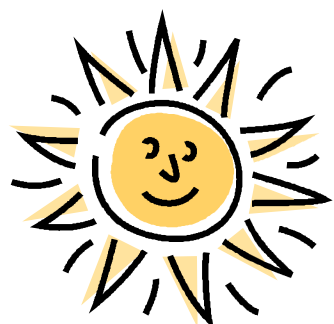


Parent Handbook

Summer 2011



As summer approaches, an indescribable feeling builds in our LakeView campers. The weather gets warm... they put on their LakeView t-shirts... and begin to dream about new, fun-filled experiences packed with laughter, friendship and the unmistakable roar of a LakeView Summer!

We've designed this handbook to help you understand lots of the details about the upcoming summer. Of course, if you have any questions, please give us a call.

Thank you for your partnership in keeping our campers safe and happy!



2011 Camp Season

Week 1: June 27 – July 1

Week 2: July 5 – July 8*

Week 3: July 11 – July 15

Week 4: July 18 – July 22

Week 5: July 25 – July 29

Week 6: August 1 – August 5

Week 7: August 8 – August 12

Week 8: August 15 – August 19

**Camp will be closed Monday, July 4th*



We will send a LakeView Calendar home prior to the start of camp. This calendar will show you this year's schedule for all of the great theme days, special events, visiting nights, camp shows and other fun LVDC activities. Please keep this calendar handy (...like on your fridge...), so you and your camper(s) will know all of our special days.

Camp Hours

Our camp day runs from 9:00am to 4:00pm. Our Mini-Day program runs from 9:00am to 1:30pm.



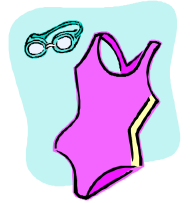
What to Bring

We will provide each camper with a backpack prior to the start of camp. If your child is on a bus, your bus counselor will drop a backpack off at your home. If you are not assigned a bus, you may pick up a backpack the week before camp or on the first day when you arrive. Please send the following items to camp:

ITEMS TO BRING DAILY



- Two bathing suits (mini-day campers need one)
- Two towels (mini-day campers need one)
- A large plastic bag (for wet clothing)



ITEMS TO BE LEFT AT CAMP

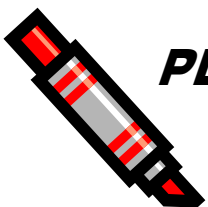
(Every camper has an individual cubby in his or her own bunk!)

- A sweatshirt or light jacket
- A pair of long pants
- A baseball cap or visor
- A bottle of sunscreen
- Pool shoes or flip-flops (to walk to and from the pools)
- Goggles (if your child has chlorine-sensitive eyes)
- *Junior Campers should also follow the guidance in the following paragraph*



KIDDIE KASTLE CAMPERS: Our Kiddie Kastle Campers (Preschool and Kindergarten) require some extra items to make the summer successful. In addition to the items to be left at camp listed above, please send an additional full set of clothes in a labeled plastic bag, including:

- 2 pairs of underwear
- 1 pair of socks
- 1 t-shirt
- 1 pair of shorts
- 1 extra bathing suit



PLEASE LABEL ALL ITEMS WITH YOUR CAMPER'S FULL NAME IN PERMANENT MARKER!

Lost and Found

Please label all items with your camper's full name in permanent marker! We return labeled lost and found to campers immediately. If you would like to search through unlabeled lost and found, please contact the camp office to schedule a time. After October 1st, we donate our unclaimed items to charity.

Equipment

LakeView provides everything our campers need during the day! It is unnecessary to bring athletic equipment, toys, games or books. Additionally, please do not bring items such as food, candy, valuable jewelry, money, iPods, hand-held video games, mobile telephones, messaging devices, internet access devices, CDs or radios. We can not be responsible for any lost or stolen property, so the best way to avoid any losses is to leave all electronics and valuables at home.

What to Wear

Camp attire is shorts, t-shirt, socks and regular sneakers (please no backless sneakers, sandals or roller-sneakers, and flip-flops are only permitted during swim time). Please remember to apply sunscreen before your camper leaves home in the morning.

Camp Shirts

Campers receive a complementary LakeView t-shirt on Picture Day (...check the Camp Calendar for the exact date this year). Our Teen campers receive three shirts to accommodate overnight trips. If you would like to purchase additional LakeView shirts, please contact the camp office.

Meals and Snacks

LakeView provides a “kid friendly,” nutritious and delicious lunch and a snack every day. We



serve a hot lunch, a variety of sandwiches, a salad bar, fresh fruit, yogurt and other items. ***We will send our awesome***

LakeView Lunch Menu home prior to the start of camp so you will know what we are serving each day. Please contact the camp office if you have any dietary requests or restrictions.

Birthdays



We love to share in the celebrations of campers' birthdays. For campers who have birthdays during the camp season, we will provide a LakeView cake during lunch (please do not send in any additional food or snacks).

Visiting Camp

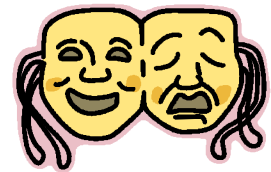
LakeView has scheduled daytime visiting for Preschool and Kindergarten, and scheduled evening visiting for 1st through 6th grades. These are wonderful opportunities to visit camp, meet your child's Division Leader and counselors, and see your child in action!

Please check the 2011 Camp Calendar for the exact dates of your child's scheduled visiting.

If you are unable to attend your scheduled visiting time, please call your Division Leader to plan a good alternative time to ensure you get to see good activities! Please note that there is no parent visiting during the first or last weeks of camp, or on rainy days, theater show days (...you can come at night!...) or on other special event days.

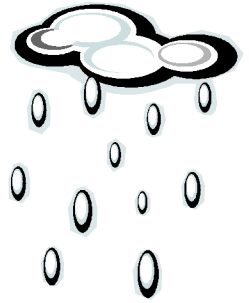
Theater Performances

Campers in 3rd grade and up can elect to participate in LakeView's theater program. 3rd graders are required to make a 2-week commitment, while 4th graders and up are required to make a 4-week commitment. Each 4-week session culminates in a performance for campers during the day and a performance for parents in the evening (friends, grandparents, siblings, etc. are all invited to attend the evening performance!) We will notify you as to dates and times of these performances.



Rainy Days

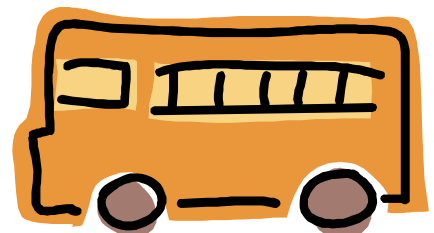
Rainy days can be lots of fun! Campers may be outdoors when traveling from activity to activity, so if the forecast indicates a possibility of rain, please send your child with a waterproof jacket (and a hood). Sometimes campers leave these items behind when the sun comes out, so please mark them with your child's full name.



Transportation

Our vehicles have a CDL-licensed bus driver, a LakeView bus counselor, air-conditioning, seat belts and two-way communication. For everyone's safety (which is our highest priority), campers must remain seated and belted when the bus is in motion. Additionally, campers must follow the direction of the bus staff at all times.

Transportation information, including your bus number and the estimated pick-up and drop-off times, will be mailed during the week prior to the start of camp. It takes several days to establish the best pick-up routine, and sometimes delays occur. To allow all campers to arrive at camp on time, please have your child ready at the scheduled pick-up time. If there are any modifications to these times, we will of course let you know.



Generally, campers will be picked up at your curbside. Each bus is identified by a number displayed in the window. Our bus company's policy is that buses are not permitted to enter, turn around, or back up in cul-de-sacs. For our campers' safety, we request that campers who live on streets such as these walk to the entry of the cul-de-sac for pick-up and drop-off.

Once buses arrive at camp, our staff meet our campers as they get off their bus and direct them to their group's meeting place. At the end of each day, counselors help campers find their return bus. A parent or guardian *must* be home to receive each camper. If someone other than yourself is going to meet your child, please notify us in advance. If no one is there to meet your child at the bus drop-off, then he or she will remain on the bus and we will contact you.

Before Camp Care and After Camp Care



Families who have elected Before Camp Care and After Camp Care in lieu of seats on a LakeView bus will receive a separate mailing explaining guidelines and procedures for pick-up and drop-off to ensure safety and smooth operations during these times of the day. Our before camp care begins at 7:30 am, after camp care pick up is no later than 6:00 pm.

Communication from Home - Bus Mail

Our "Bus Mail" system is a convenient way for you to send any messages to your child's Division Leader, our Nurse, our Director or the camp office. Please remember that you are always welcome to speak with us personally – but for ALL written communications throughout the summer, please use the Bus Mail system (please note that we do *not* use e-mail during the summer).

Here's how it works:

1. We will provide you with Bus Mail envelopes before the summer starts.
 2. Insert your message (requests for transportation changes, permission slips, notes, etc.) into the Bus Mail envelope.
 3. Write your child's name, group and bus number on the envelope, and place a check mark in the box next to the person to whom the message should be delivered.
 4. Hand the sealed envelope to your bus counselor.
 5. The bus counselor will deliver the envelope to the camp office upon arrival, where it will be delivered to the proper person.
- WATCH FOR YOUR BUS MAIL ENVELOPES COMING LATER IN THE SPRING!***

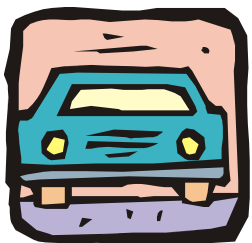
	LAKEVIEW DAY CAMP		BUS MAIL NO STAMP REQUIRED!!
	DATE: _____	M T W Th F <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
	CAMPER: _____		
	GROUP: _____	BUS #: _____	
	PLEASE DIRECT THIS BUS MAIL TO:		
<input type="checkbox"/> OFFICE	<input type="checkbox"/> DIRECTOR		
<input type="checkbox"/> NURSE	<input type="checkbox"/> DIVISION LEADER		
<input type="checkbox"/> SWIM	<input type="checkbox"/> TRANSPORTATION		

Absences

If you know in advance that your child will be absent from camp on a particular day, please call the camp office or send us a Bus Mail note. In the case of an unexpected absence, please call the camp office ASAP so we can coordinate with the bus counselor.

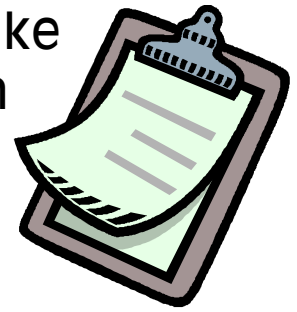
Late Arrival and Early Pick-Up

Late Arrival: Our parking lot is particularly busy during morning bus arrival. For all of our campers' safety, we are unable to allow cars to enter the parking lot between 8:30am and 9:15am. Therefore, we ask all families with late arrivals to arrive after 9:15am. Families who have selected Before Camp Care instead of a seat on a bus must drop their children off prior to 8:30am or after 9:15am.



Early Pick-Up: If you need to pick up your child prior to the normal departure time, please call the office by 12 noon, or send us Bus Mail with the time of pick-up. In order to allow campers to enjoy their activities and to keep staff focused on all of our campers, we schedule pick-ups on the "15 minutes" and "45 minutes" past every hour. Additionally, to ensure safety during dismissal and to avoid departing camp bus traffic, our final early pick-up occurs at 3:15pm. We are unable to allow any cars to enter the parking lot after 3:15pm.

For late arrivals and early pick-ups, please make sure to sign your child in and out at the main office. If someone other than a parent or guardian is to pick up your child, please notify the camp office in advance. Our office staff will ask for your security password and also verify photo identification prior to releasing your child. Your child will not be released without your security password.



Health Forms and Medication

New Jersey State Law requires that we have a health form on file for every camper. Please return this form to the camp office as soon as possible so we have the opportunity to prepare for the start of camp (please note that ***this form does not have to be completed by your physician; you can fill out the information yourself.***

Any medication, whether prescribed or "over-the-counter," must be administered by our Wellness Center staff. All prescription medication must be in the original prescription vial with the child's name, type of drug and dosage. If your child will take any medication at camp or has a severe allergy, we will require additional information to ensure that our staff has the right guidance to handle any medication or situation.

In the event of an accident, our staff will administer First Aid and then contact you. If further medical attention is required, we will contact you (or if you cannot be reached, then the emergency contact you indicated).

Additional Information

We will be in constant communication throughout the summer. We want you to be fully prepared to have the most fun and exciting summer experience ever. If you have any additional questions, please give us a call at the camp office 732-821-8933.



***We are looking forward to
a fantastic summer!***



Doug Bartlett
Owner / Director